



EDUCATION COMMITTEE

CSA is recruiting Education Committee Executives for the next academic year 2025-2026! The Education Committee is responsible for promoting and managing the Mandarin and Dutch language courses, maintaining regular communication with both teachers and students to ensure a smooth and engaging learning experience. Beyond course management, the committee organizes Language Cafés and a variety of educational events, such as calligraphy workshops, trivia nights, and soju cantus, that foster community engagement and enrich the language learning journey. Our mission is to provide CSA members with well-structured courses and vibrant community events that enhance their language skills and cultural understanding. Over the years, the Education Committee has built a strong reputation for delivering high-quality, affordable language courses, and we are committed to further elevating this by continually improving the learning experience and creating memorable moments for all members passionate about language learning.

WHAT WILL BE YOUR ACTIVITIES AS AN ACTIVE MEMBER FROM THE EDUCATION COMMITTEE?

You will arrange Mandarin and/or Dutch courses, communicate with students and teachers, organize educational events, and create engaging posts on CSA's (Chinese) social media platforms. Moreover, you will be involved in the well-being of both the teachers and the students, as well as improving the quality of our language course as a whole. A crucial responsibility is to promote CSA's language courses, and as a result, you will develop your sales skills throughout the year. Within the committee, you will work with a motivated and diverse team where everyone will have their own specialization:

- **HEAD OF EDUCATION**

The Head of the Education Committee is responsible for leading the committee and is the intermediary between the Committee and the Board. The responsibilities of the Head include scheduling and leading meetings, and keeping an overview of all the tasks, feedback, and personal growth of individual Committee members.

- **COURSE MANAGER (DUTCH OR MANDARIN)**

The Course Managers for the Dutch and Mandarin courses are responsible for ensuring that the language courses go smoothly. As the main point of contact for the teachers, you will maintain regular communication with them, support them in preparing class and exam materials, and assist in managing the course's online environment. You will also lead teacher meetings, collect feedback from teachers, and find ways to improve the language course's quality. For effective communication and support, it is crucial to be fluent in the language that you will be the Course Manager for.

- **SECRETARY**

The Secretary is responsible for managing messages from course takers via email or text, and discusses them with the rest of the Committee. These could be about the language course, educational events, or other initiatives the committee is involved in. You will also be responsible for ensuring that the scheduling and delivery of teacher materials for language classes for every trimester goes smoothly.

- **EVENTS MANAGER**

The Events Manager is responsible for the planning and execution of the Education's Committee events, ranging from educational events, to Language Buddy Events and Language Cafés, while also serving as the main point of contact in your committee when collaborating with other committees. Starting next year, the Education Committee will also organize educational events that are open to both language course participants and general or non-general members. These events will provide opportunities for people interested in learning new languages and cultures to connect, learn, and socialize through activities such as trivia nights, calligraphy workshops, soju cantus, karaoke nights, and more.

- **SOCIAL MEDIA MANAGER**

The Social Media Manager is responsible for assisting the Marketing Committee in managing CSA's Chinese social media platforms (WeChat and XiaoHongShu). In this role, you will help schedule, publish, and monitor content on these platforms to ensure consistent and engaging communication. A key part of your responsibility is to assist in creating content that highlights and promotes the Education Committee's language courses, events, and other initiatives across all social media channels. In addition, you will help keep the platforms safe and professional by monitoring for inappropriate advertisements or posts from members.

Keep in mind that having a specialized role does not mean that your activities will be monotonous and limited to your function. All committee members will be working closely together with each other's responsibilities, and there will be plenty of room to come up with new ideas on how to improve and promote the language courses and engage members together

WHAT DOES CSA OFFER?

We offer you a place to foster your entrepreneurial mindset, ideas and give you the platform to execute these. Furthermore, we will actively help you develop your competencies which will greatly benefit your professional career. We provide a fun and multicultural environment in which you will learn how you can experience first-hand about how to manage yourself in a cross-cultural context. Lastly, with 60+ other active members and amazing events, you will undoubtedly make new friends and gain some unforgettable experiences!

WHO ARE WE LOOKING FOR AS AN EDUCATION COMMITTEE MEMBER?

Are you into sharing languages and setting up educational events? Are you motivated to learn a wide range of skills? Then the Education Committee will be a perfect match for you to develop yourself, grow your network, and spread the beauty of languages. We are looking for an enthusiastic person who is passionate about Chinese or Dutch language and culture. Our ideal applicant is someone who:

- Speaks English fluently and either have Mandarin or Dutch as their mother tongue
- Is passionate about languages and/or different cultures
- Has excellent organizational, time-management, and communication skills
- Is energetic, passionate and social
- Is a team player, but can work independently
- Is willing to develop their skills or have experience in sales

- Optional: Is into (English/Dutch/Chinese) social media and are familiar with the trends

WHO ARE WE LOOKING FOR AS A HEAD?

Apart from the profile that is described above, we are looking for a Head of the Education Committee who:

- Would like to lead a team and further develop their leadership skills
- Possesses strong critical thinking skills and is able to think big picture about the committee's processes and language courses
- Is passionate about bringing people together and motivating others
- Is not afraid to give feedback and help out committee members when needed

Can you picture yourself in this profile and are you motivated to learn, work, and meet exciting people? Then go to: <https://csa-rotterdam.nl/actives-recruitment/> . Do you want to know more about the language courses that you will arrange? Then go to:

<https://www.csa-eur.nl/language-courses>