

UTRECHT COMMITTEE

For the upcoming academic year of 2026/2027, CSA is excited to announce that we are recruiting active members for the Utrecht Committee! The Utrecht Committee is CSA's dedicated team responsible for organizing and executing a wide range of events in Utrecht. These events span various categories, including social gatherings, cultural celebrations, and educational workshops.

ACTIVITIES AS AN ACTIVE MEMBER OF THE UTRECHT COMMITTEE

The purpose of the Utrecht Committee is expanding CSA's domain to Utrecht and introducing potential members to our association through the organization of events. Within the committee, you will be working with a motivated and diverse group of people. You will also be looking for ways to expand the CSA Utrecht membership value by, for example, finding partners (e.g. restaurants, shops) or companies which align with the interests of our members. The expected workload of the Utrecht Committee is **5 to 7 hours** per week.

WHAT WE LOOK FOR

As an Utrecht Committee member, you have to be a person who is not afraid of exploring new opportunities and taking risks. You have great organizational skills, and are flexible and creative in order to launch a number of diverse events in Utrecht. Additionally, you are not afraid to engage people into activities and conversations or want to develop this skill. Lastly, you are a team player but still confident in working independently. Are you a creative person who would like to host events in Utrecht? Then CSA is a great place for you to develop your professional, social and planning competencies and above all, have a great time! **You do NOT have to be Chinese to apply.**

Things we look at during the selection (but are not limited to):

- Affinity to Utrecht (studying at Utrecht University or the Hogeschool Utrecht is a plus!)
- English proficiency
- Organizational and team-working skills, and a detail-oriented mindset
- Being flexible and creative

The Utrecht Committee will have several roles to keep the responsibilities clear and manageable. There will be various roles and functions such as:

HEAD POSITION

The Head of the Utrecht Committee will be leading the committee and be responsible for the success of CSA in Utrecht. They work closely together with the supervisor to shape the strategy of the committee. Apart from the profile that is described above, we are looking for a head who:

- Would like to lead a team and would like to further develop their leadership skills
- Has a clear focus and can think critically
- Has the ability to motivate team members
- Can keep the overview over all the current processes within the committee

SECRETARY

The Secretary will play an essential role in documentation, ensuring that all plans, meetings, and decisions related to the events and CSA Utrecht expansion are well-documented and accessible. Furthermore, the Secretary assists the other committee members where possible and thinks of ways to increase the working efficiency.

TREASURER

The Treasurer keeps financial oversight of the Utrecht Committee. This role consists of making budget plans for events and thinking of ways to allocate specific budgets for activities and materials supporting CSA Utrecht's growth. Therefore it is important to stay in close contact with the Treasurer of the CSA Board.

MARKETING COORDINATOR

The Marketing Coordinator is responsible for the marketing of all CSA events in Utrecht. This includes drafting up and launching the promotion of events through the CSA Utrecht Instagram page, website, along with other social media platforms. You will be the creative engine behind CSA Utrecht's public presence.

EVENTS COORDINATOR

The Events Coordinator will act as the project coordinator for all events in Utrecht, coming up with fun concepts for events that attract new members and expand CSA's presence in the city. From the early concept stage to the final execution, you will be closely involved in every step, ensuring that each event aligns with the association's goals and vision.

EXPANSION COORDINATOR

The Expansion Coordinator is responsible for exploring opportunities to grow CSA's presence in Utrecht. This includes finding suitable venues, potential collaboration partners, and companies that could be valuable for partnership or career-related activities. The Expansion Coordinator will keep the supervisor updated on these leads and work together with the Partnership and Career Events Committees where relevant.

Keep in mind that having a specialized role does not mean that your activities will be monotonous and limited to your function. Together you will be responsible for conceptualizing, planning and executing a diverse array of events, ensuring each event runs smoothly and successfully. During the year, you will be working closely with all the committee members and you will have room to brainstorm and suggest ideas for all kinds of events. As the Utrecht Committee is still a relatively new initiative, not much has been set in stone yet. Therefore, you can be as creative as you want!

WHAT CSA OFFERS

We offer you a place to foster your entrepreneurial mindset, ideas and give you the platform to execute these. Moreover, we will actively help you develop your competencies which will greatly benefit your professional career. You will be part of the CSA family and its fun and inclusive internal culture. Hereby expanding your network by becoming part of CSA's extensive network of professionals and alumni through which you can collaborate with

students and professionals from diverse backgrounds. Lastly, we provide a fun and multicultural environment in which you can experience first-hand how to manage yourself in a cross-cultural context. With 60+ fellow active members and amazing events, you will undoubtedly make new friends and gain plenty of unforgettable experiences!

EXCITED TO APPLY?

During your student life, an active year at CSA is the ideal opportunity to develop both personally and professionally. Do you picture yourself in the profile above? Are you motivated to meet, grow, learn, and work with like-minded people in a professional team? Then join our CSA Family and become a part of something bigger!

Apply now by going to: <https://csa-rotterdam.nl/actives-recruitment/>